



## Environmental Incident Procedure

### Scope:

This procedure details the methods used for identifying, reporting, investigating, and documenting environmental incidents. It also instructs for immediate actions to be taken to mitigate any environmental impacts caused and outlines the process for implementing corrective actions.

### Environmental Incidents

An environmental incident is an event that causes or has the potential to cause harm to any aspect of the environment (air, water, land, wildlife). This includes, but is not limited to, fly-tipping, oil or chemical spill, escape of waste, sewage leak and air pollution. Environmental incidents may vary in severity and can arise during normal, abnormal, and emergency situations.

### Emergency Response

First responders should follow the relevant emergency response procedures outlined for environmental incidents as applicable. The following activities are addressed in the EMS document

- Leakage from fuel oil and diesel storage tanks
- Spillage of fuel oil and diesel during delivery
- Contamination by waste from the university and from fly tipping on university land
- Leakage / spillage and incorrect disposal of bulk chemical / biological / radioactive material and radioactive contamination
- Flooding

### Environmental Incident Procedure

All staff and students at the University are responsible for reporting environmental problems to the Campus Environment Performance Team, via the [environment@bangor.ac.uk](mailto:environment@bangor.ac.uk) email address using the [Incident Reporting Form](#), available on the University website.

Upon receipt of an incident report, the Environment Support Officer will:

1. Liaise with relevant members of the University and review the cause of the incident and the existence of/potential for any similar incidents/non-conformities.
2. Determine the:
  - a. underlying causation.
  - b. potential and actual